



APPLICATION FORM FOR REGISTRATION OF FILM AGENTS

Film Licensing Officer

Kenya Film Classification Board
Uchumi House 15th Floor
P.O. Box 44226-00100, Nairobi

Tel No: 020 2250 600/ 020 2241 804/ 020 2251 258

Cell No: +254 711 222 204/ +254 777 753 355

Email: licensing@kfcg.go.ke

This form should be completed in BLOCK LETTERS and the following documents attached:

- i. Copy of Certificate of Incorporation, Business Registration Certificate or equivalent;
- ii. CR12 or CR13;
- iii. Copy of a Valid Tax Compliance Certificate; and
- iv. Company's Profile (*company's core business, company's experience in film production facilitation, National Identity cards or Valid Passports of the company's directors, professional certificates of technical staff with training in filmmaking techniques or aspects of filmmaking. Attach their resumes, proof of employment and copies of their National Identity Cards or Valid Passports, company's website and demonstrate an understanding of operations of the film sector*).

1. APPLICANT'S INFORMATION*

Name	<input type="text"/>	Mobile No.	<input type="text"/>
Email Address	<input type="text"/>	National ID No.	<input type="text"/>

2. FILM AGENT'S INFORMATION*

Name	Telephone/ Mobile Number	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Business Registration Number	KRA PIN	Postal Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Postal Code	City/ Town	Physical Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Website	County	Nearest KFCB Office
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. PREVIOUS EXPERIENCE*

Film Title	Year
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

(Provide details of previous experience in film production facilitation)

4. COMPANY DIRECTORS' INFORMATION*

Name	Nationality	National ID/ Passport No.

(Provide details of the company's directors. Attach copies of their National Identity Cards or Valid Passports where applicable)

5. COMPANY'S TECHNICAL STAFF INFORMATION*

Name	Nationality	Area of Training	National ID/ Passport No.

(Provide details of technical staff with training in filmmaking techniques or aspects of filmmaking; provide their professional certificates, resumes and proof of employment. Attach copies of their National Identity Cards or Valid Passports where applicable)

6. TERMS AND CONDITIONS

- i. The Applicant shall duly fill, to the best of his/her knowledge, all the information necessary on behalf of foreign filmmakers for Filming Licences.
- ii. The Certificate of Agent Registration will not be issued until payment is made in full.
- iii. The Application fee is non-refundable.
- iv. This Certificate is valid for a period of one (1) year and is non-transferrable.
- v. This Certificate shall be produced upon request by any enforcement agencies.
- vi. This Certificate does not constitute a Filming Licence. The Film Agent shall be responsible for the application of Filming Licences on behalf of foreign filmmakers in the format as prescribed by the Board.
- vii. The Film Agent shall adhere to and ensure that foreign filmmakers comply with the provisions of the Films and Stage Plays Act and any other applicable law in relation to filming in Kenya.
- viii. The Film Agent shall be deemed to be in contravention of their obligations if they fail to adhere to these terms and conditions. Action shall be taken by the Board as it deems appropriate including revocation of the Registration Certificate and/ or instituting legal proceedings.
- ix. In the event that a foreign filmmaker fails to comply with any of their obligations under the Filming Licence, the Film Agent shall be liable in full for such failures.
- x. The Board is indemnified from any third-party Agreements made by the Film Agent.
- xi. The Board may revise these Terms and Conditions at any time as occasioned by regulatory and policy revisions.

7. ACKNOWLEDGMENT BY THE APPLICANT

- i. I have read, understood and agreed with the terms and conditions of the registration of Film Agency.
- ii. I declare that the information I have given is true, complete and correct to the best of my knowledge and belief.
- iii. I consent to the Board using my personal data for the purposes described in this Certificate and understand that I can withdraw my consent at any time.

Applicant's Signature _____

Date _____

FOR OFFICIAL USE ONLY

Registration Fees _____ Kshs

Approved

Not Approved

Name of Officer _____

Signature _____

Date _____